

EXECUTIVE COMMITTEE MEETING MINUTES

Date: February 13, 2019

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Robert Kopisch, Chairperson at 9:00 a.m. Roll Call: Present – James Adolph, James Hintz, Bruce Jilka, Robert Kopisch, Larry Palecek. Also present – Nick Trimner, Lynn Neeck, Carrie Kyle, David Bockerstette, Brian Schmidt, Eric Holm, Jeff Hallstrand, Bruce Marshall.

Items for discussion and possible action:

1. Communications and Correspondences: February 19th will be County Civics Day for the Charter School in Park Falls.
2. Public Comment: None.
3. Introduction of Buildings & Grounds Supervisor – David Bockerstette: Keith Laatsch retired February 8th. David started February 4th.
4. Meeting minutes – January 18, 2019: Motion Hintz/Adolph to approve the minutes of the January 18, 2019 meeting as presented. Motion carried.
5. Treasurer – Lynn Neeck
 - 1) Treasurer's monthly report: Reviewed. Settlements from townships due February 20th.
 - 2) In Rem / Tax Deed
 - i. 2014 Tax Deed: Court date March 6th. One parcel may require an eviction notice.
 - ii. 2015 Tax Deed: Delinquency notice will be sent out early March. Will start title searches the end of March.
6. County Administrator – Nick Trimner
 - 1) 2018 Budget: Reviewed. Discussed budget overages.
 - 2) 2019 Budget: Reviewed. Anticipating possible overages in winter maintenance.
 - 3) 2020 Budget: No information.
 - 4) 2019 WCA Legislative Update: Nick attended the WCA conference. Updated the committee on some of the governor and legislature legislative agendas.
7. Resolution – 2019 Budget Amendments: Motion Hintz/Adolph to approve resolution and forward to County Board with recommendation for adoption. Motion carried.
8. Authorization on all County checking and savings accounts: Someone in the County should have signatory on and access to all bank accounts. Motion Palecek/Adolph to authorize the Treasurer to have signatory on and access to all County bank accounts using the County federal ID number. Motion carried.
9. Letter from County relinquishing ownership of antiques at Fairgrounds: Antiques Association wants ownership of the antiques at the Fairgrounds to be turned over to Antiques Association. If association would dissolve, ownership would go to another non-profit or the County. Nick will develop.
10. Department of Correction / Probation Office Remodel: Reviewed plan. DOC has requested remodeling the offices in the courthouse basement. Nick is working on details of the design and who will pay for the project. Motion Hintz/Palecek to direct the County Administrator to move forward with development of Department of Correction / Probation Office Remodel project. Motion carried.
11. County Administrator Performance Review – Forms and Process: Committee members directed to come back to next meeting with feedback on annual review.
12. MOU with Price County Chambers of Commerce: Made changes requested from last month's meeting. Met with chambers and all parties are in agreement. Motion Palecek/Adolph to direct the County Administrator to finalize MOU and implement with Park Falls and Phillips Chambers of Commerce. Motion carried.
13. Contributions to Economic Development Associations: Possibly proceeding to merging two entities into one organization. County contribution has been made as scheduled for 2019.
14. Northwoods Rail Transit Commission request: The County received a request to rejoin their organization. Consensus of committee is to wait and see if organization gets more active.
15. Resolution - Request to Apply for WDNR Cost Share Grant: Motion Jilka/Hintz to approve the resolution and forward to County Board with recommendation for adoption. Motion carried.
16. Announcement and motion Hintz/Adolph to adjourn to closed session at 10:36 a.m. pursuant to the exemption in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of:

- 1) Evaluation of County Administrator Performance Issue(s)
- 2) Sale of County Owned Building (598 Peterson Dr, Phillips – Red Apple Center)
- 3) Motion to Return to Open Session

Roll call vote: Yes (5): Adolph, Hintz, Jilka, Kopisch, Palecek. No: (0). Motion carried.

Motion Palecek/Adolph in closed session to return to open session at 11:59 a.m. Roll call vote: Yes (5): Adolph, Hintz, Jilka, Kopisch, Palecek. No: (0). Motion carried.

17. Take Action, as needed, on closed session items: Motion Palecek/Adolph to draft resolution for the February 19th County Board meeting to approve the sale of County-owned property at 598 Peterson Drive, Philips. Motion carried.
 18. Monthly Vouchers: Motion Hintz/Adolph to approve accounts payable and payroll for Period 13 in the amount of \$1,003,457.09 and for January in the amount of \$1,788,601.92 and voucher in the amount of \$190,157.69. Motion carried.
 19. Date of Next Meeting: February 19, March 14 and April 11.
 20. Meeting adjourned at 12:05 p.m.
- Respectfully submitted: Jean Gottwald, County Clerk