

PRICE COUNTY ADMINISTRATION COMMITTEE
Meeting Minutes

Date: April 4, 2019

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Sheryl Slaby, Committee Vice-chairperson at 9:00 a.m. Roll Call: Present – Jeff Hallstrand, Bob Kopisch, Sheryl Slaby, Jordan Spacek, Dennis Wartgow. Also present: Nick Trimner, Marilyn Schreuder, Jennifer Miller, Leanna Samardich, Bruce Jilka

Items for discussion and possible action:

1. Public Comment and Communications: None.
2. Meeting Minutes: February 14, 2019: Motion Kopisch/Spacek to approve the minutes from the February 14, 2019 as presented. Motion carried.
3. Employee Status Updates
 - a. New Hires, Promotion and Reassignments
 1. Shelby Biermann – Transfer from HHSD to Child Support Agency: February 25th.
 2. Allen Williams – Operator II – Highway Department: February 25th.
 - b. Resignations / Retirements / Terminations
 1. Howard Neeck – Sheriff's Department: Not official yet.
 2. Zach Andreae – Sheriff's Department: February 22nd, three years. Took full-time position in Sauk County.
 3. Duston Arquette – Sheriff's Department: December 31st, less than a year.
 4. Mandy Prill – Health and Human Services Department: February 22nd, five years.
 5. Kathy Billek – Health and Human Services Department: February 22nd, 22 years.
 6. Nancy Rublee – Health and Human Services Department: May 10th, 18 years
 7. Tamara DeLasky – Health and Human Services Department: March 21st, 2 years
 8. Amy Sommerfeld – Clerk of Circuit Court's Office: March 31st, moved.
 9. Lillian Marlenga – Register of Deeds Office: June 4th, 42 years
 - c. Recruitments
 1. Health and Human Services Assistants (3): two accepted – one verbal starting April 8th.
 2. Health and Human Services Social Worker: Candidate had accepted but took another job. April 11th application deadline.
 3. Aging and Disability Resource Center Manager: Second set of interviews today
 4. Registered Dental Hygienist: Interviews April 12 and 15.
 5. Deputy Register of Deeds: Internal interest – Posted internally with April 5th deadline.
 6. Deputy Clerk of Courts – Traffic: Candidate acceptance.
 7. Part-time Jailer/Civilian Dispatchers: Recruitment will start next week.
 8. Highway Commissioner: Looking at options. Candidate recommendation will ultimately be presented to the County Board for confirmation.
 9. Summer Hires: Ongoing recruitment. Looking for 8-10.
4. Incorporating 2019 Employee Raise into Base Salary for Elected Officials: Consensus of the committee is to have the electeds' salary increase effective on the same date as the general wage schedule increase.
5. County Board Committees Restructure: Current structure will remain intact.
6. Policy – County Board Supervisors Attending Meetings Electronically: Motion Spacek/Slaby to approve the policy as presented. Motion failed. Will reconsider at next meeting after time for evaluation.
7. Resolution – Approve Revisions to the County Board of Supervisors Policy and Procedure Manual: Motion Kopisch/Spacek to postpone to next meeting. Motion carried.
8. Announcement and motion Spacek/Hallstrand to adjourn to closed session at 9:58 a.m. pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion,

compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:

- a. Deputy's Union Grievance
- b. Return to Open Session

Roll call vote: Yes (5): Hallstrand, Kopisch, Slaby, Spacek, Wartgow. No: (0). Motion carried.

Motion Kopisch/Slaby in closed session to return to open session at 10:32 a.m. Roll call vote:

Yes (5): Hallstrand, Kopisch, Slaby, Spacek, Wartgow. No: (0). Motion carried.

9. Take Action, as needed, on closed session items. No action.
 10. Set next meeting date: May 7th
 11. Meeting adjourned at 10:35 a.m.
- Submitted by: Jean Gottwald, County Clerk