

## **Buildings & Grounds Committee Meeting Minutes**

Date: April 11, 2024                      Time: 8:30 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Call to order and Roll Call: Meeting called to order by Jordan Spacek, Committee Chair at 8:30 a.m.

Present: Alan Barkstrom, Jeff Hallstrand, Jordan Spacek, Patricia Stephan. Absent: Jason Hastings. Also present: Nick Trimner, Joshua Isaacson.

Items for discussion and possible action:

1. Public Comment and Communications: None.
2. Meeting Minutes – November 2, 2023: Motion Hallstrand/Barkstrom to approve the minutes from the November 2, 2023 meeting as presented. Motion carried.
3. Projects Update
  - Courthouse – courtroom ceiling, bathroom sinks, parking lot repairs starting next week, charging station, office redesigns, boiler ventilation.
  - Safety Building - lockable shelving units, cell block remodel, update sinks and fixtures,
  - Normal Building – boiler, water heater and chiller updates, parking lots.
4. Department Report: Projects and readying for summer maintenance.
5. Financial Reports and Vouchers: Motion Stepha/Barkstrom to approve the vouchers in the amount of \$41,131.60. Motion carried.
6. Next meeting – New Committee – Forestry & Parks / Buildings & Grounds Committee
7. Meeting adjourned at 8:48 a.m.

Respectfully submitted: Jean Gottwald, County Clerk