

PRICE COUNTY ADMINISTRATION COMMITTEE
Meeting Minutes

Date: May 7, 2019

Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Dennis Wartgow, Committee Chairperson at 9:00 a.m. Roll Call: Present – Jeff Hallstrand, Bob Kopisch, Sheryl Slaby, Dennis Wartgow. Excused: Jordan Spacek. Also present: Nick Trimner, Jennifer Miller, Bruce Jilka

Items for discussion and possible action:

1. Public Comment and Communications: None.
2. Meeting Minutes: April 4, 2019: Motion Slaby/Hallstrand to approve the minutes of the April 4, 2019 meeting as presented.
3. Employee Status Updates
 - a. New Hires, Promotion and Reassignments
 1. Joe Baratka – Highway Commissioner: Approved April 16th, has been with County 19 years.
 2. Sylvia Kerner – Reassign from HHS to Deputy Register of Deeds: As of April 29th, has been with County 16 years.
 3. Theresa Brown – Deputy Clerk of Courts – Traffic: Started April 8th.
 4. Amy Casey – Health and Human Services Assistant: Started April 8th.
 5. Stacy Abraham – Health and Human Services Assistant: Started April 15th.
 6. Shana Curry – Health and Human Services Assistant: Started April 22nd.
 7. Lauren Adams – Aging and Disability Resource Center Manager: Will start June 10th.
 8. Megan Ziembo – Health and Human Services Registered Dental Hygienist: Started May 1st.
 - b. Resignations / Retirements / Terminations – None.
 - c. Recruitments
 1. Health and Human Services Social Worker: Second round - application deadline May 9th.
 2. Economic Support Specialist: Application deadline May 8th.
 3. Highway Patrol Superintendent: Application deadline May 9th.
 4. Part-time Jailer/Civilian Dispatchers: Deadline closed. Three applicants.
 5. Summer Hires: Hired three – need five more.
4. Policy – County Board Supervisors Attending Meetings Electronically: Motion Slaby/Hallstrand to approve the policy as presented. Motion carried.
5. Resolution – Approve Revisions to the County Board of Supervisors Policy and Procedure Manual: Motion Kopisch/Slaby to approve the resolution and forward to the County Board with recommendation for adoption. Motion carried.
6. Announcement and motion Hallstrand/Slaby to adjourn to closed session at 9:06 a.m. pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of:
 - a. Deputy's Union Grievance
 - b. Return to Open SessionRoll call vote: Yes (4): Hallstrand, Kopisch, Slaby, Wartgow. No: (0). Motion carried.
Motion Kopisch/Slaby in closed session to return to open session at 9:56 a.m. Roll call vote: Yes (4): Hallstrand, Kopisch, Slaby, Wartgow. No: (0). Motion carried.
7. Take Action, as needed, on closed session items: No open session action taken.
8. Set next meeting date: June 3, 2019.
9. Adjourn: Meeting adjourned at 10:18 a.m.

Submitted by: Jean Gottwald, County Clerk