

Price County Administration Committee Minutes

Date: May 13, 2025

Time: Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI 54555

Meeting called to Order: 9:00 am by Dennis Wartgow, Committee Chair.

Roll Call

Members Present: Alan Barkstrom, Jeff Hallstrand, Paula Houdek, Jordan Spacek, Dennis Wartgow

Others Present: Jennifer Miller, H.R. Director; Nick Trimner, County Administrator.

Items for discussion and possible action

1. **Public Comment:** Joe Fox of Worcester commented publicly.
Communications: none

2. **Meeting Minutes – February 11th, 2025:**
Motion Houdek/Spacek to approve February 11, 2025 meeting minutes. Motion carried.

3. **Employee Status Updates:**
New Hires, Promotions, & Reassignments:
 - William Johnson – Highway Foreman was promoted on 1/27/2025.
 - Nancy Olson – Substitute Nutrition Site Manager started on 4/7/2025.
 - Cindy Erickson - Home Delivered Meals Driver (Prentice/Ogema) started on 4/7/2025.
 - Loren Erickson – Home Delivered Meals Driver (Prentice/Ogema) started on 4/7/2025.
 - Annee Meyer – Executive Administrative Assistant SO started on 4/21/2025.
 - Elden Shier Sr. – County Veteran Service Officer training is on schedule.
 - Logan Schmoeger – Deputy Sheriff start-date To-Be-Determined after graduating from the 720 program in June.
Terminations, Resignations, & Retirements:
 - Katie Crivello – Executive Administrative Assistant SO last day was 2/5/2025 after 11 yrs.
 - Elizabeth Eder – Substitute Home Delivered Meals Driver – Park Falls last day was 4/21 last day and worked 3.5 months.
 - Tony Lueck – County Veterans Service Officer last day was 5/31/2025 and worked 9 years.
 - Lindsey Hochmuth – G.I.F.T. Program Coordinator last day was 4/29/2025 and worked 4 years.
Recruitments:
 - Substitute Home Delivered Meals Driver needed in Park Falls.
 - Part-Time Correction Officers/Dispatchers being recruited.
 - Substitute Nutrition Site Managers are needed.

4. **Supervisor and Procedure Manual 2026-2027:**
Discussed the deadline for approving an updated Supervisor Procedure Manual before supervisor candidacy papers are due. Discussed updating the pay portion of the manual. Also discussed making committee appointments at a regular county board meeting instead of holding special meetings to do so.

5. **2026 Deputy Union Negotiation Letter:**
Motion Hallstrand/Houdek to send a letter to communicate that Price County will begin the negotiation process with the Deputy Union, which is earlier than past years. Motion carried.

6. **Child Support Direct additional pay – Dodge County:**
Price County Child Support Agency Director Trinh VanDeBogert is working 40 hours for Price County and an additional 10 hours for Dodge County in overtime pay. Dodge County will reimburse Price County for the 10 hours in overtime pay.
Motion Houdek/Spacek to allow Child Support Agency Director Trinh VanDeBogert to receive overtime pay. Motion carried.

7. **Next Meeting Date:** June 10

8. Announcement and motion to adjourn to closed session pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or

exercises responsibility for the purpose of:

- a. Review Independent Hearing Officers Recommendation – April 14, 2025, Hearing**
 - b. Motion to Return to Open Session**
Motion Barkstrom/Houdek to adjourn into closed session. Roll call vote: Yes (5): Barkstrom, Hallstrand, Houdek, Spacek, Wartgow. No(0). Motion carried
Motion Houdek/Hallstrand to return to open session. Motion carried.
- 9. Take Action, as needed, on closed session items:**
Motion Barkstrom/Hallstrand to accept the recommendations/report during closed session. Motion Carried.
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- 10. Adjourn:** Meeting adjourned at 9:41 am by Committee chairman Dennis Wartgow.