

Price County Administration Committee Meeting Minutes

Date: September 9, 2021 Time: 8:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Dennis Wartgow, Committee Chairperson at 8:00 a.m. Roll Call: Present: Alan Barkstrom (8:45 a.m.), Jeff Hallstrand, Bob Kopisch, Jordan Spacek, Dennis Wartgow. Also present: Nick Trimner, Jennifer Miller, Paula Houdek

Items for discussion and possible action:

1. Public Comment and Communications: None.
2. Minutes from July 27 and August 10, 2021 meeting: Motion Hallstrand/Kopisch to approve the minutes from the July 27 and August 10, 2021
3. Employee Status Updates
 - a. New Hires, Promotions & Reassignments
 1. Julie Gedde – Health & Human Services Assistant started September 7th.
 2. Katie Crivello – Transfer from DA/Sheriff to Sheriff's Office: In transition.
 3. Dawn Nichols – Park Falls Nutrition Site Manager started September 7th.
 - b. Resignations/Retirements/Terminations
 1. Gabe Lind – Sheriff's Office: August 6th.
 2. Megan Ziembo – Health & Human Services: September 2nd.
 3. Calem Gorgen – Highway Department: September 1st.
 - c. Recruitments
 1. Health & Human Services Assistant: Closes September 22nd.
 2. Child Support Specialist: Interviews scheduled.
 3. Deputy Sheriff: Two candidates in the current process.
 4. Correction Officer / Dispatch: Eligibility list.
 5. Social Worker – Children & Youth (2): Interviewing three candidates next week.
 6. Highway Operator: Two openings. Interviews last week.
 7. Dental Hygienist: Will start recruitment.
4. Reclassification - One Deputy Position to Lieutenant: Goes from one Lieutenant overseeing all deputies to one Lieutenant for each of the two tours. Motion Kopisch/Hallstrand to approve the change in the Sheriff's Department organizational structure to reclassify one deputy position to a lieutenant position. Motion carried.
5. Resolution - 2022-2023 County Board Chair Salary and County Board Supervisor Per Diem: The one change will be an addition of \$25 per diem for serving as committee chair. Motion Hallstrand/Spacek to approve the resolution and forward to the County Board for consideration. Motion carried.
6. County Board Supervisor Policy and Procedure Manual – Code of Ethics: Discussion of adding language from State Stat. §946.12 and §946.13 Motion Kopisch/Barkstrom to revise the Policy and Procedure Manual to include the language from State Stat. §946.12 and §946.13. Motion carried.
7. Set next meeting date: October 6.
8. Meeting adjourned at 8:55 a.m.

Respectfully submitted,
Jean Gottwald, County Clerk