

Price County Administration Committee
Meeting Minutes

Date: October 17, 2022 Time: 9:00 a.m.

Place: Courthouse County Board Room 101; 126 Cherry St; Phillips, WI

Meeting called to order by Dennis Wartgow, Committee Chairperson at 9:00 a.m. Roll Call: Present: Jeff Hallstrand, Paula Houdek, Mark Kyle, Jordan Spacek, Dennis Wartgow. Also present: Nick Trimner, Carrie Kyle, Alan Barkstrom

Nick reviewed process for those attending electronically.

Items for discussion and possible action:

1. Public Comment and Communications: Working with the Clerk of Courts office for the turnover that is expected to happen with the election of Lisa Walcisak to the Clerk of Courts.
2. Minutes from September 27, 2022 meeting: Motion Hallstrand/Spacek to approve the minutes of the September 27, 2022 meeting as presented. Motion carried.
3. Employee Anniversaries: Tammy Dahl 11 years, Lisa Walcisak 28 years. Several under 10 years.
4. Employee Status Updates
 - a. New Hires, Promotions & Reassignments
 1. Christopher Lind – Correction Officer / Civilian Dispatch
 2. Joann Baratka – Public Health Nurse
 - b. Resignations/Retirements/Terminations
 1. Joseph Schorn – Highway Operator
 2. Dean Merlak – Sheriff's Deputy / Humane Officer
 3. Brody Fischer – Forester
 - c. Recruitments
 1. Program Coordinator/Community Outreach: Interviews scheduled October 17.
 2. AP/PR Coordinator: Interviews scheduled October 24.
 3. Social Worker – Children & Youth (2): One new hire that will start in January. Ongoing recruitment.
 4. Deputy Sheriff: Interviews held Friday. Moving forward with two candidates.
 5. Highway Operator: In process.
 6. Forester: In process.
 7. Correction Officer / Civilian Dispatcher Full-time and Part-time: Ongoing.
 8. Substitute Nutrition Site Managers: Ongoing.
5. Family Court Commissioner Wage: Terry Nussberger requested an increase of \$1,000 per year. Motion Spacek/Houdek to increase the Family Court Commissioner compensation by \$1,000 starting January 1st. Motion carried.
6. Health Insurance: Jacob Syndergaard from Cottingham and Butler joined remotely.
 - a. Choose 2023 Health Insurance Plan(s): Reviewed data presented. Deductible of \$1,500 single and \$3,000 family - minimum for HSA eligibility. The dental and vision plans offered will remain the same.
 - b. Set 2023 Health Insurance Plan Premiums: Motion Hallstrand/Kyle to set the per paycheck single/family premiums at \$35/\$95 for narrow network plan and \$50/\$140 for broad plan. Motion carried.
7. County Board Policy and Procedure Manual
 - a. Cell Phone / Personal Device Use During Meetings: Reminder, especially to Board members, that use of personal cell phone or device is subject to open record requests.
8. Set next meeting date and Union Negotiations meetings (date, time, location): November 16
9. Announcement and motion Hallstrand/Spacek to adjourn to closed session at 10:17 a.m. pursuant to the exemptions in Wis. State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises and 19.85 (1)(e) deliberating or negotiating whenever competitive or bargaining reasons require a closed session for the purpose of:
 - a. Chief Deputy Application and Process
 - b. Deputy Union Contract Negotiations
 - c. Return to Open SessionRoll call vote: Yes (5): Hallstrand, Houdek, Kyle, Spacek, Wartgow. No: (0). Motion carried. Motion Hallstrand/Houdek in closed session to return to open session at 10:53 a.m. Roll call vote: Yes (5): Hallstrand, Houdek, Kyle, Spacek, Wartgow. No: (0). Motion carried.
10. Take action, as needed, on closed session item: None.
11. Meeting adjourned at 10:54 a.m.

Submitted by: Jean Gottwald, County Clerk