

Price County Conditional Use Permit Application Requirements

- This application shall be fully completed and submitted with the \$350 fee before the Zoning Department will process your application. Incomplete applications will be returned to you.
- Completed applications must be received by the 1st working day of the month to schedule a public hearing on your proposal at the Zoning Meeting to be held the following month.
- You should contact the Town Board Chairman of where you're proposing a conditional use to determine if there is a need to discuss your proposal at a Town Board Meeting.
- The Zoning Department will publish a notice in the newspaper and notify all landowners within 300 feet of the property you're proposing a conditional use as to what you're proposing and where a public hearing will be conducted on your proposal. It's advisable that you contact adjacent landowners in advance of the hearing to inform them of your intentions to help clarify any concerns.

Items to be Submitted with Conditional Use Permit Application:

- 1) If the property is served by a private onsite wastewater treatment system (POWTS) that is greater than 10 (ten) years old, an existing POWTS evaluation form must be submitted with the conditional use permit application.
- 2) If the existing septic system does not have a soil test meeting the requirements of the Wisconsin Administrative Code for Safety and Professional Services Chapter SPS 385, Soil and Site Evaluations, a soil boring, conducted by a certified soil tester, will need to be provided with the existing POWTS evaluation form.
- 3) Copy of the seller's permit issued by the Wisconsin Department of Revenue and municipal room tax permit (if imposed by the municipality where parcel is located).

Conditions for Approval of Short-Term Rentals:

- Approval of conditional use permits for short-term rental is only granted to the applicant. Conditional use permits for short-term rentals expire at time of property transfer.
- Each rental must adhere to state regulations in collecting all applicable state and local taxes, including local room taxes.
- Each rental must comply with all County ordinances, state laws, state statutes, state administrative rules, and federal regulations.
- Each rental must adhere to Wisconsin Department of Health Services requirements.
- Outdoor parking for overnight and day guests shall be limited to designated parking/driveway areas on the short-term rental property. Parking for short-term rental occupants and guests is not allowed on any public road or public right-of-way.
- Overnight occupancy of tents, campers or recreational vehicles is not permitted on short-term rental property.

- Neither the property that is subject to the conditional use permit, nor any property owned by the property owner within Price County, shall have any delinquent property taxes, fees, penalties, or forfeitures owed to the County or room tax due to any local government entity.
- Each rental must list the maximum number of renters in the conditions.
- Failure to adhere to the provisions established in this section may result in the action of the Price County Land Use and UW Extension Committee terminating the conditional use permit for the parcel upon which noncompliance has been documented.

File # _____
Computer # _____

Price County Conditional Use Permit Application

Applicant's name: _____ Phone number: _____

Applicant's address: _____

Owner(s) of property: (as listed on the deed) _____

Address of property: _____

Zoning District: (circle one) A-1 RR-1 RF-1 RB-R CI-I CI-C CI-1 RF-C C-1

Legal description: Government Lot ____ or ____ 1/4 ____ 1/4, Section ____, Township ____ North, Range ____ East / West (circle one), Town of _____. Lot ____ of the _____ Subdivision

Section _____ of the Price County _____ Ordinance provides the authority for this application to be submitted for the proposed conditional use.

Please answer these questions to help explain your proposal

1. Proposed Conditional Use: (Attach additional sheets if necessary. Describe the main activities and equipment to be used.)

2. Hours of operation. _____
3. Number of employees. _____

4. Will your proposal increase the percentage of impervious surface upon the property in which the conditional use is being proposed. Yes No If yes, please quantify the amount of impervious surface to be created and mitigation measures to be implemented to reduce erosion potential to adjoining property. _____

5. Will your proposal have an adverse effect on public health? Yes No If yes, please explain. _____

6. Will your proposal have an adverse effect on the established character and quality of the area? Yes No If yes, please explain. _____

7. Will your proposal have an adverse effect on any existing public roadway in your community? Yes No If yes, please explain the volume of traffic you anticipate. _____

8. Will your proposal create harmful or nuisance effects that include noise, dust, smoke, odor, or other factors? Yes No If yes, please explain. _____

9. Will your proposal involve any excavation on the respective property? Yes No If yes, please attach a topographical map with 1 ft. contours indicating pre-construction and post-construction drainage patterns and the erosion control measures to be implemented during construction.

Plot Plan

A plot plan **shall** be submitted with **all** conditional use permit applications. **Use the last page of this application to draw your plot plan.** The plot plan should be drawn to scale (indicate scale on map) and include items whether existing or proposed as follows:

1. All structures on the property upon which the conditional use is being proposed.
2. The well, septic system (including tanks and drainfield), and garbage/recycling containers.
3. All public roads, private driveways and parking areas.
4. Wetlands, floodplains, and ordinary highwater mark of any navigable lake, river, or stream.
5. Property boundary. If parcel is >5 acres in area, draw the items listed above at a scale that is discernable and simply indicate the distance to the boundary lines.

I certify by my signature that all information presented herein is true and correct to the best of my knowledge. I give permission for staff of the Price County Zoning Department to enter onto the property on which the conditional use is being proposed by this application during daylight hours to collect information relative to my proposal. I further agree to withdraw this application if substantive false or incorrect information has been included. I also understand that the \$350 fee is nonrefundable once a public hearing has been conducted on my proposal.

_____ <small>Notarized Signature of Applicant or Agent</small>	Subscribed and sworn to before me
_____ <small>Date</small>	This _____ day of _____, 20____ _____, Notary Public
	My Commission Expires _____

Office use only

Conditions of approval:

- 1.
- 2.
- 3.
- 4.

The Zoning Committee approved / denied this application on _____

Signature of Zoning Administrator

Date

North

Scale: 1"= _____

